



Association of Florida Conservation Districts AFCD

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OFFICERS:

Wilbur Dean, President
Carl Perry, 1st Vice President
John Chamberlain, 2nd Vice-President
Steve Johnson, Secretary/Treasurer
Andrew Jackson, Past President

Burlin Finley Area I Vice-President
Blas J. Gomez Area II Vice-President
James D. Williams Area III Vice-President
Mike Barr Area IV Vice-President
John O'Connor Area V Vice-President
Eva Webb Area VI Vice-President

AFCD Annual Meeting Minutes Sunday, August 13, 2006

I. Call to Order

The Association of Florida Conservation District (AFCD) Board of Directors held a meeting at the Double Tree Guest Suites in Orlando, FL, August 10-13, 2006

President opens the meeting. Those present were Andy Jackson, Wilbur Dean, Carl Perry, John Chamberlain, Steve Johnson, John O'Connor, Mike Barr, Eva Webb, Clegg Hooks, Ed Wright, Susan Clary, Burlin Findley, Michelle Thatcher, Barbara Gill

II. AFCD payment contract extension with SWCD

Eva made a motion to pay through September at a rate of \$1,300.
Mike Barr excused himself from the vote. Vote passed unanimously.

III. Open Issues

Discussion of the contract with Volusia SWCD and David Cummings (IT) Website Coordinator for AFCD.

Motion by O Conner, seconded by Webb for President Dean to initiate contact with the Volusia SWCD to determine service ability. Passed unanimously.

Clegg gave a report about the Scope of Services Contract. Because we are contracting individuals we have to put out as a "sole source" contract. We have to advertise. We are 30-60 days from final contract.

Total amount of contract is \$68,250.

After talking to Phylis Vandevere, Wilbur suggested that we might want to look at moving toward an independent person. In the interim however, we it was suggested that it would be best to have an agency for the next year or so.

Wilbur suggested that we should review this in 6 months.

IV. 501 (C) 3

- Discussion as to whether the Foundation needed to be Incorporated under another 501-3e 501(c)3 (Corrections from September 30th, 2006 minutes)

47 or could it be managed under the organization of the AFCD s ~~501-3e~~. 501(c)3 (Corrections from
48 September 30th, 2006 minutes)
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50 Mike Barr discussed the option of not becoming a 501(c)3. John O'Connor suggested that since
51 we will have a 501(c) 3 with the Ellis Putnal fund that it might not be necessary. Andy Jackson
52 wanted us to have a 501(c)3 because it would allow companies to donate to AFCD. Wilbur
53 suggested that we move forward with applying for 501(c) 3 status. John O'Connor suggested that
54 we set up a committee to handle the situation.

55 Committee comprised of Dean, Jackson, O Conner, and Barr.
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57 John Chamberlain wants to move the account to a major bank, like Wachovia and move the Ellis
58 Putnal fund into an interest bearing account.
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60 O'Connor makes the motion to move the Ellis Putnal fund to an interest bearing account with the
61 main account in Live Oak. Chamberlain seconded the motion. Passed unanimously
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63 Andy suggested that we need to look at where the "Box" of records will go. Should the address
64 of the association be SSWCD? John suggested that the address of AFCD be the SSWCD which
65 is 108 West First Street, Sanford FL 32771.
66

67 Burlin Findley suggested that we go back to the original account at Wachovia and look at what
68 the accrued interest was for the Ellis Putnal fund. O'Connor suggested that we do not need to go
69 through this.
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71 **V. Travel Policy**

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73 O'Connor suggested that we used the state's policy as Mike Barr proposed.
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75 Burlin Findley suggested that we need to have receipts for every single item. There should never
76 be hand written receipts.
77

78 O'Connor made a motion to adopt the 112. state travel policy. Burlin Findley seconded. Passed
79 unanimously.
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81 **VI. Area Vice Presidents**

82 Discussion occurred as to the tasks of Area Vice Presidents. It was suggested that we need to get
83 them more involved. Clegg offered to help in any way especially with his field people
84 communicating to districts.
85

86 Mike volunteers to head up a committee. Steve Johnson, John O'Connor and Susan Clary will
87 be on the committee.
88

89 **VII. New Business**

- 90
- 91 • Next board meeting will be Saturday, September 30th. Location TBA, but we would like to
92 meet in Gainesville at 11:00 am.
 - 93 • Clegg suggested that we can call Brittany when we would like to do conference call.

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- Chamberlain moves that we pay the rest of the bills.
- There was discussion regarding the website. Carl suggested that AFCD needs to officially ask VSWCD if they would like to continue with both contracts.
- Chamberlain moves that the President and staff contact the website provider. Webb seconded. Passed unanimously.
- O'Connor moved that we take on Turf Pro USA as a corporate sponsor. Chamberlain seconded. Passed unanimously.
- Discussion of the resignation of the Vice President of Area 1. **He has not officially resigned (Corrections from September 30th, 2006 minutes)**
- Motion by O'Connor, second by Williams to appoint Burlin Finley for the position. Passed unanimously.
- Total amount for awards is \$1,851.11.
- Discussion of Annual Meeting locations for 2007 and 2008 determined to be Area 6 for 2007 and Area 1 for 2008.
- Motion to do so by Chamberlain, seconded by Findley. Passed unanimously.

VIII. Press release

- Michelle at SSWCD will write a press release for the Annual Meeting and send around the state.

IX. Reimbursement for Annual Meeting

Discussion took place regarding Past President Andy Jackson to complete transaction with Double Tree for settlement of the cost for the Annual Meeting and to make payment by check. Motion to do so by Chamberlain, second by O Conner. Passed unanimously. **\$7,526.67 was the amount (Corrections from September 30th, 2006 minutes)**

Chamberlain moves that we authorize Andy to sign his own reimbursement check. John O'Connor seconded. Passed unanimously. **\$48 was the amount (Corrections from September 30th, 2006 minutes)**

(Additions from September 30th, 2006 minutes) List of all bills paid

1. **\$163.63 Volusia SWCD- copies, name badges, supplies**
2. **\$585.00 – Volusia SWCD – Copies of brochures, tickets, etc.**
3. **\$48.00 – Andy Jackson - Reimb of copies of Resolutions**
4. **\$1,000 – Minnie Johnson – Fundraiser Winner**
5. **\$500.00- Choctawhatchee River SWCD – Fundraiser Winner**
6. **\$250.00- Tazi Gillis – Fundraiser Winner**

X. Adjournment

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Mike Barr moved we adjourn. O'Connor seconded. Passed unanimously.